



DECISION RECORD

Gloucester
City Council

Publication Date

26 March 2015

Decision Of

Cabinet

Date of Decision

25 March 2015

Item No.

6

Title

Recommendations from the Overview and Scrutiny Task and Finish Group on the Management of Parcels of Unadopted Green Land

Report Of

Chair of the Task and Finish Group

Report Author

Meyrick Brentnall, Environmental Planning Manager
Sonia Tucker, Democratic Services Officer (Scrutiny Officer)

Wards Affected

All Wards

Key Decision

No

DECISION:

RESOLVED:

That the recommendations as set out in report of the Task and Finish Group be considered and matters that can be actioned without the need for a further report be implemented at the earliest opportunity and matters requiring more detailed consideration be the subject of a further report to Cabinet.

REASON FOR DECISION:

Not applicable

ALTERNATIVE OPTIONS CONSIDERED:

Not applicable

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

This decision will come into force at the expiry of 5 working days from the date of the publication of the decision.

Call-in Deadline: 1 April 2015

CONFIRMED AS A TRUE RECORD:

We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 and is a true and accurate record of that decision:

Decision Maker:

Councillor Paul James

Date: 25 March 2015

Leader of the Council



Proper Officer:

Martin Shield

Corporate Director of Services and
Neighbourhoods

Date: 25 March 2015





DECISION RECORD

Gloucester
City Council

Publication Date

26 March 2015

Decision Of	Cabinet		
Date of Decision	25 March 2015	Item No.	7
Title	Treasury Management Quarter 3 Report 2014/15		
Report Of	Cabinet Member for Performance and Resources		
Report Author	Jon Topping, Head of Finance		
Wards Affected	All Wards	Key Decision	No

DECISION:

RESOLVED:

That the report be noted and note that no changes are required to the prudential indicators.

REASON FOR DECISION:

Not applicable

ALTERNATIVE OPTIONS CONSIDERED:

Not applicable

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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Leader of the Council

Date: 25 March 2015

Proper Officer:

Date: 25 March 2015

Martin Shield
Corporate Director of Services and
Neighbourhoods

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DECISION RECORD

Gloucester
City Council

Publication Date

26 March 2015

Decision Of	Cabinet		
Date of Decision	25 March 2015	Item No.	8
Title	Gloucester City Markets Strategy		
Report Of	Cabinet Member for Regeneration and Culture		
Report Author	Gill Ragon, Head of Public Protection		
Wards Affected	All Wards	Key Decision	No

DECISION:

RESOLVED:

1. That the content of the consultation feedback be noted.
2. That the Gloucester City Markets Strategy and Action Plan are approved and adopted.
3. That the Council's preferred option is a new ground floor indoor market in either Kings Quarter or Blackfriars developments, the Eastgate Shopping Centre or another prominent city centre location and that further work is undertaken on these options.
4. That the Gloucester City Markets Strategy and Action Plan should include proposals for better signposting for the current Eastgate Indoor Market.

REASON FOR DECISION:

By adopting a strategy for markets in the City we demonstrate that Gloucester takes pride in its market history and that markets have a future. A strategy also gives a clear steer on how we will look to develop markets in the future for the benefit of residents and businesses in the City.

ALTERNATIVE OPTIONS CONSIDERED:

An alternative option would be to not have a strategy. This however is not recommended as it would leave the future of markets in the City to chance. By having a strategy we can ensure a sustainable future for our markets by identifying what residents and visitors to the City want.

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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Leader of the Council



Date: 25 March 2015

Proper Officer:

Martin Shield
Corporate Director of Services and
Neighbourhoods



Date: 25 March 2015



DECISION RECORD

Gloucester
City Council

Publication Date

26 March 2015

Decision Of	Cabinet		
Date of Decision	25 March 2015	Item No.	9
Title	Proposed implementation of charges for the discretionary services provided for street naming and numbering		
Report Of	Cabinet Member for Regeneration and Culture		
Report Author	Ruth Silk, Business Improvement Officer		
Wards Affected	All Wards	Key Decision	No

DECISION:

RESOLVED:

1. That the implementation of charging for the discretionary element of the street naming and numbering process on a 'not for profit' basis in accordance with the new street naming and numbering policy be approved.
2. It be noted that the fees charged are on a cost recovery basis only in line with other local authorities.

REASON FOR DECISION:

1. The SN&N process can involve a significant amount of Officers' time in correspondence, liaison and preparation of plans, schedules and notification to a significant number of interested parties. All of this work is carried out at the express or implicit request of developers in order to meet the requirements of the Royal Mail, emergency services and public utilities.
2. By adopting charges, it will be possible to recover the administrative cost of providing this service.
3. The introduction of a new SN&N policy will enable the service to adopt a formal set of procedures for operating this function which follows best practice.

ALTERNATIVE OPTIONS CONSIDERED:

Not applicable

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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Call-in Deadline: 1 April 2015

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Councillor Paul James
Leader of the Council



Date: 25 March 2015

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Martin Shield
Corporate Director of Services and
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Date: 25 March 2015



DECISION RECORD

Gloucester
City Council

Publication Date

26 March 2015

Decision Of	Cabinet		
Date of Decision	25 March 2015	Item No.	10
Title	Social Prescribing Update		
Report Of	Cabinet Member for Communities and Neighbourhoods		
Report Author	Gareth Hooper, Senior Engagement and Partnerships Officer		
Wards Affected	All Wards	Key Decision	No

DECISION:

RESOLVED:

1. That the contents of the report be noted.
2. That the City Council continues to host the social prescribing hub in partnership with the Clinical Commissioning Group (CCG) funded scheme, subject to satisfactory evaluation of the pilot scheme which ends in June 2015.

REASON FOR DECISION:

1. Other social prescribing pilots have shown that use of primary care has reduced for patients who were previously frequent attenders, as well as improved their well-being scores. Social prescribing can be seen as a method of extending primary care through partnership working and the City Council is well placed to continue to deliver this given its connections with communities and the voluntary sector.
2. The value of the project is a healthier and more socially connected city. Health inequalities should reduce along with a reduced draw on public services.

ALTERNATIVE OPTIONS CONSIDERED:

The City Council could cease its involvement in the project. There would be disadvantages to this in that the connections that the Council has, e.g. to other statutory services and to the VCS, would limit the breadth of the interventions that could be offered.

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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Call-in Deadline: 1 April 2015

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Leader of the Council



Date: 25 March 2015

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Martin Shield
Corporate Director of Services and
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Date: 25 March 2015



DECISION RECORD

Gloucester
City Council

Publication Date

26 March 2015

Decision Of

Cabinet

Date of Decision

25 March 2015

Item No.

11

Title

An update on the effects of staff volunteering policy and promotion of volunteering across the City

Report Of

Cabinet Member for Communities and Neighbourhoods

Report Author

Isobel Edwards

Wards Affected

All Wards

Key Decision

No

DECISION:

RESOLVED:

That the contents of the report be noted.

REASON FOR DECISION:

Not applicable

ALTERNATIVE OPTIONS CONSIDERED:

Continuing to promote volunteering will increase the skills base of people across the City, helping to grow the economic base and the health and well-being of our staff and residents.

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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Call-in Deadline: 1 April 2015

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Proper Officer:

Martin Shield

Corporate Director of Services and
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Date: 25 March 2015





DECISION RECORD

Gloucester
City Council

Publication Date

26 March 2015

Decision Of

Cabinet

Date of Decision

25 March 2015

Item No.

12

Title

Regulation of Investigatory Powers Act 2000 (RIPA) Six Monthly Report on use of RIPA Powers

Report Of

Cabinet Member for Performance and Resources

Report Author

Sue Mullins, Head of Legal and Policy Development

Wards Affected

All Wards

Key Decision

Yes

DECISION:

RESOLVED:

That the contents of the report be noted.

REASON FOR DECISION:

No action is required and the recommendation is therefore for Council to note the Council's use of its RIPA powers.

ALTERNATIVE OPTIONS CONSIDERED:

Not applicable

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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Call-in Deadline: 1 April 2015

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Martin Shield

Corporate Director of Services and
Neighbourhoods

Date: 25 March 2015





DECISION RECORD

Gloucester
City Council

Publication Date

26 March 2015

Decision Of	Cabinet		
Date of Decision	25 March 2015	Item No.	14
Title	Rugby World Cup Update Report		
Report Of	Cabinet Member for Regeneration and Culture		
Report Author	Ross Cook, Corporate Director		
Wards Affected	All Wards	Key Decision	No

DECISION:

RESOLVED:

That the progress made so far regarding preparations for Gloucester's Host City arrangements for the Rugby World Cup 2015 be noted.

REASON FOR DECISION:

Not applicable

ALTERNATIVE OPTIONS CONSIDERED:

Plans for the RWC are evolving all of the time and further information will be shared with all Members whenever it is available.

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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Date: 25 March 2015





DECISION RECORD

Gloucester
City Council

Publication Date

26 March 2015

Decision Of	Cabinet		
Date of Decision	25 March 2015	Item No.	13
Title	Heritage Statement 2014/15		
Report Of	Cabinet Member for Regeneration and Culture James)		
Report Author	Charlotte Lewis, Principal Conservation and Design Officer		
Wards Affected	All Wards	Key Decision	No

DECISION:

RESOLVED:

That the content of the report be noted.

REASON FOR DECISION:

The Historic building team carries out a number of functions. The report allows Cabinet to understand the breadth and depth of their work and how they go about ensuring the historic capital of the City is preserved and enhanced for future generations to enjoy and appreciate.

ALTERNATIVE OPTIONS CONSIDERED:

Not applicable

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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DECISION RECORD

Gloucester
City Council

Publication Date

26 March 2015

Decision Of

Cabinet

Date of Decision

25 March 2015

Item No.

15

Title

Proposals for delivery of the Council's Communications and Marketing Service

Report Of

Cabinet Member for Performance and Resources

Report Author

Sue Mullins, Head of Legal and Policy Development

Wards Affected

All Wards

Key Decision

No

DECISION:

RESOLVED:

1. That the City Council's Communications and Marketing Service be delivered by Gloucestershire County Council, as outlined in Option 3 of the report, (with the exception of the City Filming Office function) with effect from 1 April 2015.
2. Authority be delegated to the Head of Legal and Policy Development to negotiate and approve the terms of an Agreement with Gloucestershire County Council to provide the services approved at paragraph (1) above.
3. That the Monitoring Officer be authorised to make any consequent changes to the Council's Constitution to reflect the arrangements.

REASON FOR DECISION:

1. This option will create a more robust and resilient service that offers the possibility of providing a stable, competitive shared service arrangement.
2. The shared service would be better able to recruit and retain a skilled workforce giving greater opportunity for career progression for the staff.
3. A shared service is an option that will improve efficiency and effectiveness and save money by reducing overheads, removing duplication and achieving economies of scale.

ALTERNATIVE OPTIONS CONSIDERED:

The following options were considered as laid out in the report:

1. Continue as we are without in-house communications support
2. Recruit a new in-house team

3. Commission support, as set out below, from Gloucestershire County Council
4. Seek alternative support from another District Council
5. Seek alternative support from other outside providers

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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Date: 25 March 2015

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Martin Shield
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Neighbourhoods



Date: 25 March 2015



DECISION RECORD

Gloucester
City Council

Publication Date

26 March 2015

Decision Of	Cabinet		
Date of Decision	25 March 2015	Item No.	16
Title	Strategic Risk Register		
Report Of	Cabinet Member for Performance and Resources		
Report Author	Stephanie Payne, Audit, Risk Management and Value for Money Officer		
Wards Affected	All Wards	Key Decision	No

DECISION:

RESOLVED:

That the contents of the report be noted and endorsed.

REASON FOR DECISION:

1. To support Member awareness of the strategic risks facing the Council and the management of those risks.
2. Compliance with Council policy and good practice.

ALTERNATIVE OPTIONS CONSIDERED:

The alternative option is not to present the Strategic Risk Register to Members. This is not compliant with the Council Constitution and the CIPFA: Audit Committees Practical Guidance for Local Authorities and Police (2013). The alternative option does not support strategic risk awareness or informed prudent decision making.

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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Leader of the Council

**Date:** 25 March 2015**Proper Officer:**

Martin Shield
Corporate Director of Services and
Neighbourhoods

**Date:** 25 March 2015

CALL-IN PROCEDURE

Call-in should only be used in exceptional circumstances, such as where Members have evidence which suggests that the Cabinet did not take the decision in accordance with the principles set out in Article 13 (Decision Making) of the Council's Constitution.

Call-in of a decision must be requested within five working days of the publication of an executive decision. The request must be communicated in writing to the Corporate Director of Resources by at least five Members of the Council.

Implementation of a decision that has been called-in is suspended until such time as it has been considered by the Overview & Scrutiny Committee and re-considered by the Cabinet in light of the Overview & Scrutiny Committee's conclusions and any recommendations.

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If you have any queries about the content of Decision Records please contact:

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